

Women Painters West
CONSTITUTION AND BY-LAWS
January 14, 2021

ARTICLE I — NAME, OBJECTS, AND SEAL

Section 1. NAME — The name of this corporation, being designated in its Amended Articles of Incorporation, is as declared therein, WOMEN PAINTERS WEST (Hereinafter referred to as “WPW”)

Section 2. OBJECTIVES AND MISSION STATEMENT — This Corporation has educational, benevolent, fraternal, and charitable objectives. WPW is a membership corporation, incorporated in the State of California, and is not organized for profit.

We are a diverse group of professional artists who work together to:

- Promote the spirit of fellowship among members;
- Recognize and elevate the standard of creative work;
- Enrich and enhance members’ professional opportunities through exhibitions and other activities;
- Encourage and provide financial assistance for the development of emerging artists;
- Offer philanthropic aid to the community.

Section 3. SEAL — A seal, in the conventional form, indicating the date of incorporation and the name of the corporation shall be procured by the Secretary, and maintained by her to be impressed upon all documents of the corporation that require authentication by seal.

ARTICLE II — MEMBERSHIP

Section 1. CLASSIFICATION — Membership shall be limited to women and shall consist of the following five 5 classifications:

- Member
- Life
- Complimentary Life
- Honorary
- Patron

Section 2. MEMBERS --- Members shall be those artists who are accepted for membership via the jurying process. Members shall enjoy all privileges of membership in this corporation and shall have the exclusive right to vote in elections of officers and for members of the Art Jury and to hold elective office.

Section 3. LIFE — Life membership may be acquired by any Member who has remained in good standing for a period of five (5) years immediately preceding, and such member shall continue to enjoy all privileges of membership, upon payment to the treasury the sum of one thousand dollars (\$1000.00) and shall be exempt from the payment of dues.

Section 4. COMPLIMENTARY LIFE — Complimentary Life membership may be conferred by the unanimous vote of the Board of Directors upon any member in the foregoing classifications, for substantial

services to the corporation. Such Complimentary Life Member shall enjoy all privileges of membership in her classification and shall be exempt from the payment of dues.

Section 5. HONORARY — Honorary Members shall be elected by the Board of Directors for distinguished merit for such period of time, as said Board shall determine.

Section 6. PATRON (PAID-UP MEMBERSHIP) — At the discretion of the Board of Directors, a non-voting, non-exhibiting membership, designated as Patron Membership, may be granted upon the payment of a minimum of One Hundred Dollars (\$100.00) dues per year.

Section 7. PRIVILEGES OF COMPLIMENTARY LIFE, HONORARY, AND PATRON MEMBERS — Complimentary Life, Honorary, and Patron Members shall have the right to attend meetings of the membership and to enjoy all other privileges which may be extended to them by action of the Board of Directors, subject to this Constitution and By-Laws, but shall have no right to vote in elections of officers or for members of the Art Jury, or to hold an elective office.

Section 8. APPLICATION FOR MEMBERSHIP — On an application, provided by the Membership Chair, a prospective member shall list, ~~in writing,~~ her education, honors, exhibitions, and other information which establishes her experience and standing in the field of art. At the specified date and time, applicant must submit to the Art Jury three (3) examples of her artwork. This work must be original, produced without instruction within the last three (3) years.

The Art Jury, hereinafter described, upon determining applicant's acceptability, shall make recommendations for membership to the Board of Directors. Election to Membership shall be by action of the Board of Directors.

Section 9. REINSTATEMENT WITHIN FIVE YEARS — By written application approved by the President within a period of five (5) years, any former member who resigned in good standing may be reinstated to ~~the~~ membership status.

Section 10. REINSTATEMENT AFTER FIVE YEARS — Any former members desiring to resume membership after a period of five (5) years shall be considered a new applicant for membership and shall comply with all of the provisions for admission of new members.

Section 11. CANCELLATION AND RECLASSIFICATION — Any member may be dropped from the rolls and her membership canceled, or her classification changed, for good cause, by unanimous vote of the Board of Directors.

Section 12. RESIGNATION — A member wishing to resign shall present her resignation in writing to the Board of Directors. Only members in good standing may resign.

ARTICLE III — DUES AND FEES

Section 1. AMOUNT OF DUES — All Members shall pay annual dues as designated by the Board of Directors, for the fiscal year beginning on July 1 of each calendar year and ending on June 30 of the following year.

Section 2. APPLICATION_FEE — At the time of application for membership, each prospective member shall pay an application fee as designated by the Board of Directors.

Section 3. DELINQUENCY — Dues for the current fiscal year are payable on July 1 and become delinquent after the second Thursday in October. Any member whose current dues are not paid shall be ineligible to vote or to participate in a membership exhibition. Any member whose dues are unpaid as of the end of October shall be dropped from the membership rolls.

Section 4. EXEMPTIONS —The following members shall not be required to pay dues: Life, Complimentary Life, Honorary, and Presidents Emeriti. The President and Treasurer shall not be required to pay dues while in office.

ARTICLE IV — BOARD OF DIRECTORS AND DUTIES

Section 1. OFFICERS — The officers of this corporation shall consist of the following:

- President
- First Vice-□President – Exhibitions Chair
- Second Vice-□President - Program Chair
- Membership Chair
- Secretary
- Treasurer

These officers and additional Members as needed to conduct the business of the corporation shall constitute the Board of Directors. The six officers shall be elected by the Membership attending the Annual Meeting of the members of the corporation; and they shall serve for one year. A minimum of 10% of eligible voters must be present for the vote to be accepted. No officer is eligible for the same office for more than three consecutive years.

Section 2. BOARD OF DIRECTORS — On the day of the Annual Meeting, the Members who are entitled to vote shall elect officers and directors of the corporation to hold office for one year, or until their successors are elected. The remaining members of the Board of directors shall be appointed by the President and shall be selected from the Members who are entitled to vote and hold office. The total number of directors shall be no less than fifteen.

APPOINTED DIRECTORS may include, but not be limited to, Election Chair, Exhibition Clerk, Newsletter Publisher, Historian, Scholarship Fund Chair, Publicity Director, Reservations Clerk, Parliamentarian, Reception Coordinator, Graphics Coordinator, Special Events Chair, Volunteer_Coordinator and Tech/Web Coordinator.

The Board of Directors shall have:

- (a) the sole and exclusive authority to exercise the powers of the corporation
- (b) the responsibility to execute the objectives and purposes for which it is created, subject always to the limitations of the Constitution and Bylaws and also subject to the ultimate authority vested in the members who are entitled to vote and to hold office.

Section 3. DUTIES OF PRESIDENT — It shall be the duty of the President, or in her absence, of the Vice Presidents in order of their rank, to preside at meetings of the membership and of the Board of Directors. The President shall be an ex□officio member of all committees and shall appoint the members of the board of directors who are not elected officers. The President, or in her absence, a Vice President, shall, with the Treasurer, execute all written/email contracts and obligations of the corporation that have been authorized or approved by the Board of Directors. The President shall otherwise act as the Chief Executive Officer of the

corporation and shall represent the corporation at all places where representation is required. A Vice President, however, may act in lieu of the President whenever the President shall be unable to act.

Section 4. DUTIES OF 1ST VICE PRESIDENT/ EXHIBITS CHAIR — It shall be the duties of the 1st Vice President in the absence of the president to:

- (a) preside at meetings of the membership and of the Board of Directors in the absence of the President
- (b) with the Treasurer, execute all written/email contracts and obligations of the corporation which have been authorized or approved by the Board of Directors.

Further, the 1st Vice President shall be Chair of the Exhibition Committee and shall be responsible for arranging three or more membership exhibitions per year. This includes securing the locations and arranging for all items to ensure the success of the exhibitions. For each exhibition, she shall provide the pertinent information in writing to Exhibition Clerk, Publicity Chair, Reception Coordinator, Newsletter Publisher, and Printing and Graphics Chair. She shall report all plans and obtain approval of the Board of Directors for each exhibition.

Section 5. DUTIES OF 2ND VICE PRESIDENT/PROGRAMS CHAIR — In the absence of the President and the 1st Vice President, the 2nd Vice President shall preside at membership and Board of Directors meetings. She shall be responsible for arranging programs to be presented to the membership meetings. The programs require approval of the Board of Directors. She shall make all arrangements for any equipment that may be needed by the guest speaker, and provide the Treasurer, in sufficient advance, of all contact/payment information for the speaker.

The 2nd Vice President greets the guest speaker and introduces the program during the general membership meeting.

Section 6. DUTIES OF THE MEMBERSHIP CHAIR — The Membership Chair shall be responsible for all administrative duties relating to the selection of new members. These duties include sending of applications, keeping accurate records of those who apply, providing a time and place appropriate for the art jury to view the artworks of new applicants, and controlling costs of this process, and transmitting any Application income and all fiscal records to the Treasurer. She will select a committee to help coordinate the viewing of the artwork by the art jury, the balloting, and other administrative duties required to accomplish the selection of new members. She will then prepare and present a report based on the ballots submitted by the art jury for approval by the Board of Directors at the May meeting. She is responsible for informing the new members of their responsibilities: paying dues, and finding volunteer activities/positions to support WPW.

Section 7. DUTIES OF THE SECRETARY — It shall be the duty of the Secretary to prepare and preserve minutes of all meetings of the Board of Directors and the Annual Meeting and to submit the same to all meetings where they shall be required for reference or approval. The Secretary will also conduct all correspondence of the corporation, subject to such exceptions as may be found necessary or expedient by the Board of Directors. She shall also assist in the election process.

Section 8. DUTIES OF THE TREASURER — It shall be the duty of the Treasurer to collect all annual dues and meeting fees from members, to deposit the funds of the corporation in some responsible banking depository in the County of Los Angeles and to discharge all obligations of the corporation by payment drawn upon said funds, subject to the approval of the Board of Directors, except that the Treasurer may be permitted to discharge obligations not exceeding in any single instance up to \$200. She shall preserve all other assets of the corporation, such as bonds and securities.

The Treasurer shall provide quarterly reports including Balance Sheet, and Income Statement, and these shall be entered into the Minutes. Also, the Treasurer shall provide an annual fiscal report at the second-regular meeting of each fiscal for the previous year, which shall be included in the Minutes.

The Treasurer shall prepare an annual budget for approval by the Board of Directors, and shall consider all financial matters and report any issues of concern to the Board of Directors.

She shall, with the President, as provided in Section 3 of this Article, execute all written/email contracts and obligations of the corporation that have been authorized or approved by the Board of Directors.

Section 9. VACANCY — Any vacancy among the officers or on the Board of Directors may be filled by appointment of the Board of Directors.

Section 10. TERM OF OFFICE — The officers and Board of Directors shall assume office on July 1st following their election or appointment and shall serve until June 30th of the following year or until their successors are elected and assume office.

The agreed time that an Officer or Board of Director may serve is three consecutive years. However, the Board of Directors may vote and determine an extended term if the Director or Officer is equipped to satisfy the requirements and agrees to the terms.

ARTICLE V — MEETINGS

Section 1. BOARD MEETINGS — A regular meeting of the Board of Directors shall be held in each calendar month, except July and August, at a date, hour and place to be determined and designated by the Board, and listed in the Newsletter.

Special meetings of the Board of Directors may be called, at any time, by the President or by any five (5) Directors. Notice of all special meetings of the Board of Directors shall state the purpose or principal business to be transacted at such meeting and shall be electronically transmitted to each member of the Board not less than seven (7) days prior to the time of any such meeting. All members are welcome to attend

Any member of the corporation may attend meetings of the Board of Directors and may take part in discussions but shall not have a vote.

Section 2. GENERAL MEMBERSHIP MEETINGS — Regular meetings of the membership of WPW shall be held on the second Thursday of each calendar month, except July and August. Such regular meetings shall be held at a place and hour to be designated by the Board of Directors, and listed in the monthly newsletter..

Section 3. SPECIAL MEETINGS — The President or five Directors of the Board shall have the power to call Special Meetings of the members at any time, at the place that must be designated by the Board of Directors as the place of meeting for the membership.

Section 4. ANNUAL MEETINGS — The general meeting of the membership held on the second Thursday of May of each year shall be deemed the Annual Meeting of the corporation for the election of officers and the Art Jury.

Section 5. PROGRAMS — At all general meetings of the membership, a program of instruction and/or entertainment related to the subject of art may be furnished.

Section 6. QUORUM — At the general meetings of the membership, 10% of the Members shall constitute a quorum for the transaction of any business. At all meetings of the Board of Directors, a majority of the Directors shall constitute a quorum for the transaction of any business.

Section 7. NOTIFICATION — The mailing of a postal communication or bulletin or appropriate electronic transmission, published by the authority of the Board of Directors, indicating the time and place of such meeting, shall be sufficient notification of a general meeting of the membership of the corporation, if deposited in the United States mail at least seven (7) days prior to the time fixed for the meeting or transmitted electronically within the same time frame.

Section 8. ART JURY MEETING — There shall be one meeting of the Art Jury, as hereinafter constituted, in each administrative year, for the purpose of jurying the artworks submitted by applicants for membership. This meeting shall be held in the spring of each year, previous to the annual meeting of the corporation. The time and place of such Meeting shall be fixed by the Board of Directors and announced to the membership at the membership meeting in March. The Art Jury, in secret session, shall vote on the artworks and applications for membership. From its findings, the Art Jury shall make recommendations to the Board of Directors, as to the acceptance of applicants. The Board of Directors, at its regular meeting in May, shall consider such recommendations and shall elect such new members, as it may desire.

ARTICLE VI — COMMITTEES

Section 1. STANDING COMMITTEES — The President, with the approval of the Board of Directors, shall appoint annually the Chairs of all committees, except as otherwise provided. The President shall be an ex-officio member of all committees.

Section 2. OTHER COMMITTEES — The Board of Directors, upon recommendation of the President, shall have the power to create such other committees as may be deemed necessary to carry out the activities of the corporation.

Section 3. FINANCE COMMITTEE — The Finance Committee shall consist of the 1st Vice-President, who shall act as Chair, the Treasurer, and three other Members to be appointed by the Board of Directors. It shall prepare an annual budget and consider all financial matters and report to the Board of Directors.

Section 4. EXHIBITION COMMITTEE — The Exhibition Committee shall consist of a Chair (1st Vice President) and one or more Clerks. The Chair shall arrange for all membership exhibitions and, with the Clerk or Clerks, carry out duties in connection with exhibitions.

There shall be a Record kept by the Clerk of the Exhibition Committee, which shall contain a listing of all artworks accepted for exhibition. Said record shall contain the date of the exhibition, artist's name, the title of artwork, and other relevant data as deemed necessary by the Exhibition Committee Chair.

Section 5. NOMINATING COMMITTEE — On the regular meeting day of the membership in February of each year, the President shall appoint a Nominating Committee consisting of three (3) members, and designate one of them as Elections Chair.

ARTICLE VII — EXHIBITIONS

Section 1. WHEN AND WHERE — Exhibitions of members' artworks may be held at such places and at such times as shall be recommended by the 1st Vice President/Chair of the Exhibition Committee and approved by the Board of Directors.

Section 2. ELIGIBILITY EXHIBITION — An eligibility exhibition shall be construed to mean an exhibition that includes the following factors:(a) All members eligible to exhibit have been notified of the time and place to submit artworks; (b) All hung artworks have been accepted by the exhibition juror and have never been exhibited previously in a membership exhibition of this corporation; and (c) The exhibition has been designated an Eligibility Exhibition by the Board of Directors.

Section 3. EXHIBITION SELECTION; GENERAL POLICY — With the intention of broadening the exhibiting potential for the membership, it shall be the policy of this corporation to employ as jurors qualified persons who are not members of this corporation.

Section 4. ORIGINALITY — All work submitted for an exhibition or for admission to membership must be the original work of the artist. For the purpose of this Constitution and By-Laws, the word original shall be construed to mean:(a) that no person other than the artist has worked on the artwork; and (b) that the composition and arrangement is the personal and individual work of the artist.

ARTICLE VIII — SELECTION OF NEW MEMBERS

Section 1. ELECTION OF THE ART JURY — An Art Jury consisting of five (5) Members shall be elected by ballot of the Membership at the Annual General Meeting of the corporation. The slate for each selection consists of those Members who have had artworks accepted in a majority of the membership exhibitions of the previous year, and have not served on the Art Jury within three consecutive years.

The member receiving the highest number of votes shall be Chair of the Art Jury. It shall be her duty to give notice of all Art Jury meetings and to preside at such meetings. The four members receiving the next highest number of votes shall constitute, with the Chair, the Art Jury. If a member of the Art Jury shall be unable to attend any Art Jury meeting, the Chair shall select as an Alternate, the member receiving the next highest number of votes. Such person shall serve for that meeting as a full member of the Art Jury. A second or third Alternate, if required, may be selected in the same way. At all meetings of the Art Jury, five (5) members must be present.

Section 2. ELIGIBILITY TO JURY — Only Members whose artworks have been accepted into a majority of the previous year's exhibitions are eligible to serve on the Art Jury. A Member cannot have served on the art jury within the last 3 years. If voted in and unable to serve, they are eligible to go on ballot again the following year.

Section 3. DUTIES OF JURORS, AND PROCEDURES —Members of the Art Jury have the responsibility to vote on all artworks submitted for acceptance of new members. The vote of a majority shall be final in respect to the acceptance or rejection of artworks. All meetings shall be closed and deliberations shall be considered confidential. Rules and Procedures for the conduct of Art Jury meetings may be submitted to the Board of Directors, who may incorporate the same in the Standing Rules of the Corporation.

ARTICLE IX — ELECTIONS

Section 1. ELECTION OF OFFICERS AND ART JURY — At the Annual Meeting of the membership, to be held on the second Thursday in May of each year, the President, First Vice□President, Second Vice□President, Membership Chair, Secretary, Treasurer, and Art Jury shall be elected by ballot of the Members of the corporation. The member receiving the highest number of ballots for each office shall be elected to that office for the succeeding administrative and fiscal year.

Section 2. NOMINATING COMMITTEE — The Nominating Committee, led by the Elections Chair, shall nominate the 6 officers to the Board of Directors. The report of the Nominating Committee shall be presented at the regular meeting in April of each year. In April, Members may submit one or more names for each of the offices and Board position. In composing the slate for the May election, the Nominating Committee will consider the names of all of the persons submitted by the membership.

Section 3. VOTING PROCEDURES — Following the meeting of the membership in April, a notice shall be sent by US Postal Service or by electronic means to each Member entitled to vote, informing them that the Directors of the corporation will be elected at the membership meeting in May. Accompanying such notice, each Member shall be sent a form of ballot that contains the names of those nominated by the Nominating Committee

The notice of the Annual meeting and the ballot shall be sent via email or regular mail not less than fourteen (14) days prior to the Annual Meeting.

Any Member entitled to vote may vote by marking the selection on the ballot or by writing in the name of some Member not appearing on the ballot, signing the ballot, and sending it to the Secretary within time to reach the Secretary before the Annual Meeting.

At the Annual Meeting, those Members present and entitled to vote shall cast their ballots to elect any one member to fill any one of the positions of Director of the corporation. However, no member shall be entitled to accumulate her vote and vote more than once for any one Director.

Section 4. TELLERS — At the Annual Meeting, the President shall appoint two members as Tellers. The Secretary and the two appointed Tellers shall constitute the Election Board for the Annual Meeting. They shall attend to and scrutinize the voting and tabulate the vote. The results shall be presented to the President, who will communicate the same to the membership.

ARTICLE X — PHILANTHROPY

Section 1. SCHOLARSHIPS — The Corporation shall maintain a fund for scholarship. The Board of Directors shall determine the amount available each year for the distribution of said funds and shall notify the Scholarship Committee Chair of the amount immediately after the February board meeting. Upon recommendations from the Board of Directors as to availability of the amounts to be awarded during a particular fiscal year, the Scholarship Fund Committee shall meet to screen possible candidates for the awards. The determination of the Scholarship Fund Committee as to the particular institution where the award will be given and the recipient(s) chosen shall be presented to a regular meeting of the Board of Directors where the final decision will be made regarding scholarship awards.

The corporate Treasurer and Scholarship Fund Chair shall prepare an annual accounting of the Scholarship Fund. Said report shall be presented to the Board of Directors at the meeting in June. All Past Presidents are automatically members of the Scholarship Committee. The current President of WPW appoints one of the Past Presidents to serve as Chair of the Scholarship Committee.

Section 2 OTHER CHARITABLE GIVING— Shall be designated as appropriate by the Board of Directors.

ARTICLE XI — STANDING RULES

Section 1. ADOPTION AND FORCE — The Board of Directors may adopt, each year, a set of standing rules for the administrative year. Said standing rules shall have the same force and authority as if made a part of this Constitution and By-Laws.

ARTICLE XII — AMENDMENT

Section 1. AMENDMENT BY VOTE — This Constitution and By-Laws may be amended, or repealed in whole or in part, and/or a new Constitution and By-Laws may be adopted, at any regular meeting of the corporation by a two-thirds (2/3) vote of the members present at said meeting, providing however a quorum is present, 10% of the Membership shall constitute a quorum, and providing further that at the previous regular meeting such amendment or amendments, proposal to repeal, and/or new Constitution and By-Laws shall have been presented, in writing, and proposed to the membership of the corporation. Notice in writing of any such proposed amendment or amendments, proposal to repeal, and/or proposal to adopt a new Constitution and By-Laws shall be furnished to each member at least 10 days prior to the meeting at which a vote shall be taken upon such proposed action.

Section 2. AMENDMENT BY WRITTEN/EMAIL CONSENT — This Constitution and By-Laws may be amended or repealed in whole or in part and/or a new Constitution and By-Laws may be adopted, by the written/email assent of a majority of the Members of the corporation at any time.

ARTICLE XIII — RULES OF ORDER

Section 1. ROBERT’S RULES OF ORDER — All meetings shall be governed by the customary rules of Parliamentary Law. Robert’s Rules of Order shall be the authority to decide all points of Parliamentary Law, which may be in dispute.

ARTICLE XIV — REPEAL

Section 1. The adoption of this constitution and By-Laws, dated, January 14, 2021 shall constitute a repeal of the Constitution and By-Laws heretofore in effect, and all parts thereof.

ARTICLE XV — EXHIBITION AWARDS

SPECIAL FUNDS FOR EXHIBITION AWARDS – The following funds established through general funds, bequests, donations, etc., are designated for awards at WPW exhibitions. Each fund has established guidelines to be followed when presenting the awards. The Board of Directors has the responsibility to determine the

amount of the awards and at what time said award is to be presented. However, the awards at every WPW sponsored exhibition are presented to the works selected by the official juror for the specific exhibition.

Members may contribute a special award for one or more exhibitions, as they desire to do so. The donor has the right to designate the manner in which the contribution is to be expended.

The Board of Directors or any member or members may designate and fund a one-time award to be presented as appropriate.

A Women Painters West Award-**First Place** is the designated top award for WPW exhibitions.

The remainder of the awards in any given exhibition is determined at the discretion of the Board of Directors. These can be funded through general funds, bequests or donations. The Board of Directors has the responsibility to determine the amount of the awards and at what time said award is to be presented. However, the awards at every WPW sponsored exhibition are presented to the works selected by the official juror for the specific exhibition.

WPW STANDING RULES

GENERAL

1. All members are entitled to the most recent Roster/ Membership Directory as a benefit of membership.
2. WPW Roster/Membership Directories are not to be given or sold to anyone outside of the membership, except with the permission of the Board of Directors.
3. All Board of Directors' members are expected to attend regular board meetings on a Thursday of each month and Leadership Conference as determined by the Board. If absence is unavoidable, pertinent reports must be submitted to the Board of Directors by a substitute.
4. Deadline for making or canceling any General Meeting reservation is noon of the Friday preceding the meeting. All reservations not cancelled will be charged to the member.
5. If the meeting venue allows, Members may attend after lunch, solely for the speaker/program portion. "Program Only" attending members will pay a reduced rate, to be specified in the related Newsletter
6. Non-Member paying guests are welcome at meetings as often as they choose to attend, they must rsvp in advance.
7. Members may not use WPW newsletter or its database for commercial or personal advertising. At the regular meetings a table and/or bulletin board will be provided for such purposes.
8. Approval of the Board of Directors is required for use of the term "WPW" or the logo of WPW in the title of an exhibit.
9. Only Members may use WPW after their signatures.
10. It shall be at the discretion of the President to have the Board of Directors approve the minutes of the Board meetings at the following meeting of the Board, or by approving them by email prior to the next meeting of the Board.

EXHIBITIONS -

The following rules will apply for each exhibit or as dictated by the venue:

1. Any member whose dues are not currently paid cannot exhibit.
2. WPW and exhibiting venues will not be responsible for any loss or damage incurred to the artworks of any member. Members shall sign a release when submitting work for exhibition.
3. WPW will not be responsible for any physical injury to individuals.
4. "New artwork" is construed to mean any artwork not previously shown with WPW. Artwork not previously accepted into a WPW exhibition may be resubmitted for any future WPW exhibition.

5. Entry cards must be properly filled out and affixed to the work as directed.
6. Artwork that is inadequately framed or wired will be rejected by the Exhibition Committee.
7. Artwork that needs protection should be under Plexiglas. Gallery permitting, glass may be used on work measuring no more than 18" x 24" (432 sq. inches). Pastels may be under glass, whatever the size.
8. Artwork must be wired for hanging with ends of wire taped. Saw tooth hangers are permissible for work measuring less than 14" in any direction.
9. Artworks on canvas do not have to be framed. Edges should be finished in a manner appropriate to the artwork.
10. Other methods of "hanging" art: such as binder clips, grommets, etc. that are acceptable to the exhibition space, may be approved by the Exhibits Committee, and/or venue.
11. Computer generated art is acceptable. Reprints of original pieces (i.e. Giclées) are unacceptable unless reworked by hand.
12. Diptychs, triptychs and 4-part artworks are acceptable if they:
 - Work as a unit
 - Fit within the size restrictions listed on the prospectus
 - Are submitted with specific hanging instructions
 - If available for sale, must be sold as one piece
 - If accepted in a WPW exhibition, none of the parts are eligible as entries in future WPW exhibitions.
13. An outside Juror will be approved by the Board for each show. It will be the responsibility of the juror to choose all artworks for the exhibit and to select the award winners. The decision of the Juror is final.
14. Quality in the exhibit shall be the first concern of the Juror. The Juror shall consider all schools of art to ensure a well-rounded exhibit.
15. It is the intention of WPW to include as many members' work as possible in each exhibit. However, it will be the outside Juror's decision as to what artworks will be included. The Juror is free to choose from any given artist more than one artwork, up to a maximum determined by the Exhibits Committee for each exhibition.
16. No person may receive more than one award, either cash or honorable mention, in any one show. A maximum of three (3) honorable mention awards will be selected by the Juror in any one show, unless otherwise specified by the Board.
17. It is the responsibility of all members who are selected for shows to volunteer as needed: Examples include: sitting the gallery, "take in", "return", set up of opening reception, providing food and beverages for opening reception, reception clean up.
18. Agreement to participate in a show means the artwork remains in the show for the duration of the show.
19. Only wall-hung entrees are accepted for jurying. Freestanding artwork may be allowed on a show-by-show basis, at the discretion of the Exhibits Committee.

20. The artist agrees to reproduction of exhibited artwork for publicity and documentation purposes.
21. It is the responsibility of the member to deliver and pick up their work at the time and dates specified in the prospectus or to make other arrangements.

ART JURY

1. Any member who has been elected to serve on the jury, and fails to do so, for whatever reason, is eligible to be placed on the ballot again the following year.
2. In the balloting procedure at the time of the election for the Art Jury, it should be made clear that members are to vote for 5 different members; in other words, one vote per nominee.
3. The Jury Chair will read all rules to the Jury Members. No conversation will be permitted during the jury process.
4. All Jury meetings are private and confidential. Members are not to divulge any of the discussions and/or decisions that take place.
5. The card ballot system will be used for the jury process. Jury members shall handle all ballots in such a manner as to maintain the secrecy of the vote. Three votes out of five will constitute acceptance.
6. An application for membership and three (3) works from each prospective member will be submitted to the Art Jury. Jury members will deliberate sufficiently before casting a ballot to determine that the applicant meets all WPW standards. The Jury's recommendations will be submitted to the Board. Election to membership shall be by the Board of Directors. Once voted in by the Board, the Art Jury will select (1) one of the three entered artworks for the new Member to bring to the installation General Meeting.